



Town of
UNITY
Incorporated ★ 1804

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The Municipal Officers of the Town of Unity, Maine, acting on behalf of the Town, hereby invite qualified people to provide a 3-year contract for Winter Roads Maintenance to include the following:

Snow removal and sanding 34.55 miles of Town and state aid roads, the Fire Department and Town Office for the snow season commencing in 2026. This contract also includes putting up of the sand/salt pile. Salt is supplied by the Town.

Bids must be delivered in a sealed envelope to the Town Office, located at 74 School St., no later than 6:00 p.m. on February 3, 2025.

Bids will be opened at 6:30 p.m. at the Selectboard's Meeting to be held on February 3, 2025.

Contractors must furnish their own Worker's Compensation and Liability Insurance. The Municipal Officers reserve the right to accept or reject any and all bids and reserve the right to waive any informality or irregularity in any bid received.

Winter Roads Maintenance Bid Form

Instructions:

All bids shall be submitted on this form and in a sealed envelope marked: **“WINTER ROAD MAINTENANCE BID”**. Bids must be received at the Unity Town Office, 74 School Street, P.O. Box 416, Unity, ME 04988-0416 by 6:00 p.m. on February 3, 2026. Bids will be opened at 6:30 p.m. at the regularly scheduled meeting of the Unity Board of Selectmen on February 3, 2026. **The Selectmen retain the right to accept or reject any and all bids.**

BID FORM:

To the Selectmen, Town of Unity have inspected the Town of Unity Roads, Fire Department and Town Office indicated and agree to perform the Winter Roads Maintenance for the sum of \$_____ per year. **OR** a total for three years of \$_____. **OR** in yearly totals of: Year #1 \$_____, Year #2 \$_____ Year #3 \$_____.

Signature of bidder: _____

Contractor's Name: _____

Company Name (if different): _____

Mailing Address: _____

Town of Residence: _____ Phone: _____ FAX: _____

Most recent comparable work: List of at least 3 towns or references where you have done similar work in the past five (5) years.

1. Employer or Town _____ Phone: _____

Address _____

Contact _____ Location _____

Date _____

2. Employer or Town _____ Phone _____

Address _____ Contract _____

Location _____ Date _____

3. Employer or Town _____ Phone _____

Address _____ Contact _____

Location _____ Date _____

PLEASE PROVIDE LIST YOUR EQUIPMENT (Make, model, year)

Please submit PROOF OF LIABILITY INSURANCE with this form.

GENERAL REQUIREMENTS

1A. The Contractor will plow and sand on the following State aid and Town roads in the Town of Unity:

Bacon Road	Newell Court	Marina Road
Quaker Hill Road	Weed Road	Hunter Road
Kanokolus Road	Cross Road	Ward Hill Road
Libby Hill Road	Rich Road	Berry Road
Stagecoach Road	Fisher Road	Depot Street
Bryant Road	Crowell Road	Reynolds Road
Crosby Brook Road	East and West Mussey Road	Firehouse Lane
Waning Road	Prairie Road	Fire Department Parking Lot*
Town Farm Road	Wood Lane	Fire Department Hydrants (7)
Cornshop Road	Loveland Road	Town Office Parking Lot *
Vickery Lane	Elwell Farm Road	Stevens Road
Nason Drive	Wesley Road	Bailey Road
Clark Road		

Clearing Entrances at the Town Office and Fire Department

1B. The work shall be done to the satisfaction of the Maine State Highway Commission

1C. In the event of debris in the roadway(s), the Contractor shall notify the Selectmen so that they may attempt to rectify the situation.

1D. If the debris is not removed within two (2) hours of the first notification, the Contractor reserves the right to exercise any means necessary to open said way(s). The Town agrees to pay state rates for services rendered in addition to contract price payable upon submission of invoice.

1E. That the parties hereto are free to contract with each other for any other additional services not provided within.

1F. The Town will be responsible for all maintenance to sand/salt shed and grounds as “normal wear and tear” warrant.

1G. The Contractor will be responsible for all damage done unnecessarily to Town property.

1H. In the event of declaration of disaster by either the State or Federal Government, both parties will make every effort to document their expenses, and the Town will make every effort to compensate the Contractor for the efforts above and beyond the services originally contracted for.

1I. In the event of the declaration of disaster, the Contractor agrees to bill coincidentally with State or Federal rates.

1J. If the towing of any vehicle ignoring the Winter Parking Ban is necessarily towed by the Contractor’s

1K. Any damage occurring to a towed vehicle will not be the Contractor’s responsibility.

1L. The Contractor will not be responsible for damage to any vehicle located within the right-of-way of the road while a parking ban is enacted.

PLOWING:

2A. The Contractor agrees to plow snow in accordance with the Maine Department of Transportation Regulations.

2B. Snow removal shall begin whenever snow or slush has accumulated on any portion of any road, either by actual snowfall or by action of wind, to a depth of one (1) inch, or when summonsed by the Selectmen and shall continue until all roads are properly cleared of snow. After cessation of the storm, in drifting conditions, the said way shall be cleared of accumulated snow.

- 2C. It shall be the primary responsibility of the Contractor to apprise himself of the condition of the roads and to begin plowing without notice. However, upon notice by the Selectmen, Highway or Police Departments that the need for plowing exists, the Contractor shall immediately dispatch the necessary equipment.
- 2D. The Contractor shall remove snow on the said described ways to the outside edges of the shoulders.
- 2E. The Contractor shall use proper and due care in plowing of said roads and streets in the Fall and Spring of the year when the roads are not frozen or are thawing on top to prevent any unnecessary damage to said roads and streets.
- 2F. The Contractor shall designate one or more telephones where he or a designated authorized representative can be reached; and during the winter season, some person shall be there to receive communications from the Selectmen.
- 2G. The Contractor shall take necessary caution to preserve all signs, posts, and poles. The Contractor will notify the Selectmen of any damages to any of the above and an immediate determination of repairs or replacements will be agreed upon.
- 2H. The Contractor shall remove the snow from all seven (7) dry hydrants after each storm.
- 2I. The Contractor shall plow and sand the Fire Department Parking Lot (front and back) no later than 7:00 a.m.

SANDING:

- 3A. The Contractor will provide a suitable quantity of sand to be applied to the Town roads.
- 3B. The Contractor will be responsible for any screening service necessary to meeting ½ inch minus or a sieve.
- 3C. The Contractor will be responsible for trucking the sand to an approved storage site.
- 3D. The Town will provide salt to be mixed with the sand.
- 3E. The Contractor will be responsible for mixing the sand and salt.
- 3F. The Contractor will be responsible for erecting the sand-salt pile.
- 3G. The Contractor will spread sand/salt as necessary to maintain safe traveling for all roads under his contract for the said contract price.