

**TOWN OF UNITY  
LOT PERMIT APPLICATION**

**DIRECTIONS:** Consult Town of Unity Land Use Ordinance for lot information. Submit completed application to the Town Clerk. Ask the Town Clerk when the Planning Board will meet to review this application. Attend that meeting to ask and answer questions. There is a \$20.00 application fee for this permit.

**1. APPLICANT:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone(s): \_\_\_\_\_

APPLICANT is (check one)  land owner  authorized agent

*If applicant is not the land owner, he/she should bring to the Planning Board meeting a signed statement authorizing the applicant to act on the land owner's behalf.*

**2. LOCATION:** (of parcel being divided) Tax Map # \_\_\_\_\_ Lot # \_\_\_\_\_ *Consult Tax Maps at Town Office to obtain this information.*

**3. INFORMATION ABOUT PROPOSED ACTIVITY:**

a) What is the size of parcel being divided? \_\_\_\_\_ acres OR \_\_\_\_\_ square feet (sf) *Complete one or both.*

b) What is the size of each resulting lot?

Lot 1: \_\_\_\_\_ acres OR \_\_\_\_\_ sf      Lot 2: \_\_\_\_\_ acres OR \_\_\_\_\_ sf

c) Do you plan to locate more than one *principal structure* on either lot?

On Lot 1?  YES  NO  UNSURE

On Lot 2?  YES  NO  UNSURE

*(A principal structure is any house, mobile home, apartment building, or commercial business building. Garages, sheds and barns are not principal structures.)*

d) Do you plan to locate more than two *dwelling units* on either lot?

On Lot 1?  YES  NO  UNSURE

On Lot 2?  YES  NO  UNSURE

*(A dwelling unit is a set of rooms with independent living, cooking, and sanitary facilities, such as any apartment or any single-family house.)*

e) What is the proposed means of wastewater treatment on each lot?

On Lot 1?  public sewer  septic

On Lot 2?  public sewer  septic

f) If a septic system is proposed, have soil tests been conducted?

On Lot 1?  YES  NO      On Lot 2?  YES  NO

g) Is the parcel within 300' of any farmland not owned by the applicant?

YES  NO    If yes, list farmland owner(s) \_\_\_\_\_

**4. SKETCH PLAN:**

The applicant shall provide a sketch of the parcel to be divided. The sketch should show the following: a) the boundaries and boundary distances of both lots; b) the location of any existing road either bordering or contained within either lot; and c) the location of any adjacent farmland.

**Provide a sketch below:**

**TO BE COMPLETED BY TOWN CLERK:**

Application # \_\_\_\_\_ Date received \_\_\_\_\_ Date forwarded to PB \_\_\_\_\_ Fee Collected: \_\_\_\_\_

**TO BE COMPLETED BY PLANNING BOARD:**

Action: \_\_\_\_\_ incomplete application returned to applicant  
\_\_\_\_\_ approved \_\_\_\_\_ denied \_\_\_\_\_ approved with conditions

CONDITIONS: (if any): \_\_\_\_\_  
\_\_\_\_\_

REASON FOR DENIAL: \_\_\_\_\_  
\_\_\_\_\_

Date of Action: \_\_\_\_\_ Authorized Signature: \_\_\_\_\_